

March 3rd, 2020 Vista View Village Board Meeting Minutes

Venue: Brion Kidder's house, 10859 SE Azar (lot 20)

Officers in attendance:

President Brion Kidder (BK), Vice President Denessa Tompkins (DT), ACC members Dennis Brokaw (DB), Doug Lux (DL), and Helen Nolen (HN), Member-at-Large Debbie Hollen (DH), Secretary Erin Geist (EG) and homeowner Earle Culbertson.

1. BK opened the meeting at 7:00pm.
2. President's report (BK)
 - a. DL moves to approve February minutes, no discussion, motion passed.
 - b. Graffiti found on bust stop at 108th & Azar. BK removed most with nail polish remover
 - c. Dog waste is being left in the bus shelter and at the greenway in waste bags. What is the cost to add a trash can from waste management-BK to call Sunset Garbage to inquire about 2 green trash bins to replace yard waste bin at greenway #3.
 - d. There seems to be an increase in community use of greenways despite private property postings. Is there a more visible location for signage to deter use? What is the cost? BK will recon greenways with DB. Does the signage need to include no trespassing verbiage?
 - e. Website update: 11 of 75 homeowners have updated their unique passwords. 2 have subscribed to the mailing list.
 - i. BK will create a knowledge management page "how to" for website maintenance and management.
3. Vice President report (DT)
 - a. DT to prepare a template for maintenance bids (03/03/2020 update, this item is complete).
 - i. Get bids for scope of work being completed under current contract. We can add additional items at a later date.
 1. Drainage on greenway at 108th needs to be addressed, tree roots are starting to be exposed.
 2. DL proposed having mowing completed during the week prior to holidays.
 3. Can we add flowers to corner of greenway 1? DH will help with planting.
 - a. Locate sprinkler system shut off. (03/05/2020 update, this item is complete). It is located in the round adjacent to the bus stop.
 - ii. HN moves to approve greenway template as presented, EG 2nd, no nays all in favor, motion passed.
 1. DT will present template for bids from 4 landscaping companies.
4. ACC Report-(DL< HN, DB)
 - a. Will revisit house on corner of Valley View and Azar, yard needs to be cleaned up or screened off.
 - i. Letter will be sent by ACC. BK will follow-up if needed.
 - ii. DL and DT talked to the homeowners at lot 43 about their fence and gave them an ACC change form to complete. Homeowner called HN and says plans to paint the fence to match the house. (01/07/2020 update, paint color on fence does not match house color as communicated to ACC).- DT & DB will follow up with Homeowner via letter or home visit (03/03/20200 update letter sent requesting

fence be repainted to match house color as per ACC change request form submitted by homeowner within 90 days as weather allows).

5. Secretary report (EG)
 - a. Open Action Items:
 - i. Update DL phone number on ACC Change Request Form (04/01/2020 update, this item is complete).
 - ii. Talk with LA about any return to sender newsletters received at PO BOX. (04/01/2020, update this item is complete).
 - iii. Greenway #3 abatement project:
 1. Should we put project plans on website? Yes. EG/BK to add plans and project information to website.
 2. Board will notify all HOA members of project status/start as this date approaches 30-60 days prior via mailbox stuffers or postcards-(EG will complete)
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 4. Additional notice to be sent to home owners directly impacted by project construction (homes in cul-de-sac of Knee Ct, along Azar Dr, etc).-(EG will complete).
 5. Will notify homeowner on lot adjacent to Greenway not in HOA-(BK will contact, 03/03/2020 update, this action is complete).
 6. HN will email Leah for a suggested plants list (03/03/2020 update, this action is complete).
6. Treasurer report (LA)
 - a. 64/75 homeowners have paid as of this meeting.
 - b. New HOA Officers have been reported with Oregon Secretary of State
 - c. BK asked if HOA insurance covers Board members regarding decisions made on behalf of the HOA. LA will find out.
7. Member-At-Large report (DH) no new business.
8. New Business:
 - a. June 1st is the next Sunnyside United Neighbors-West Mt. Scott Community Planning Organization (SUN-WMS CPO) meeting from 7:00-8:30pm at the Fire Station at 9339 SE Causey. BK will add to HOA calendar (03/04/2020 update, this action is complete).
 - b. HN would like to discuss changing the language in the CCR regarding the number of days allowed to park a motor home in front of house from 24hrs to 3 days. Will be discussed at a future meeting.
 - c. We need to schedule the Annual meeting for August.
9. HN motion to adjourn the meeting, DL second. No discussion, all in favor motion passed.
 - a. Meeting adjourned at 8:00pm.